

Instructions for filling out your Pledge Sheets

- Fill out sponsors' names and complete address information clearly. Include their email address if your sponsor would like to receive e-newsletters and other information from AWA only (we absolutely will not sell or give out any personal information). Receipts will automatically be issued for all donations of \$10 or more, unless otherwise specified by your sponsors, and will be mailed in March.
- Fill in either the amount they pledge per species or the flat amount. If your sponsor fills out their own name and address, make sure they print clearly.
- Fill out the "amount paid" box when you actually receive the money. In the end, if no money is received from that sponsor, leave this box blank.
- All sponsors who donate \$50 or more are considered Members of AWA, and will receive a t-shirt, decal and annual newsletter (unless otherwise instructed).
- Make sure you scan or photocopy your pledge sheets and donations for your own records, and submit the originals with your money.
- Please do not send cash in the mail. Send a personal check or money order for the cash you collect. We also accept PayPal payments for your convenience. Visit us here www.alamoswildlands.org/SupportUs.htm to be taken to the online payment center.
- All checks submitted should be made payable to "Alamos Wildlands Alliance." If checks have been made out to your name by mistake, simply endorse the back before you send them in ("*pay to Alamos Wildlands Alliance*").
- If sponsors wish to send their checks directly to AWA, ask them to indicate on the check who the donation is for (i.e., in the memo portion of the check).
- If you encounter a problem, do not hesitate to contact us! We're here to help!
- Have fun and happy birding!



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